

**GREENSTEAD GREEN AND HALSTEAD RURAL PARISH COUNCIL.**

To all members of the Council

You are hereby summoned to attend a meeting of Greenstead Green and Halstead Rural Parish Council for the purpose of transacting the following business.

Amanda Degnan Clerk to the Council

**Agenda for the Annual Parish Council Meeting of  
Greenstead Green and Halstead Rural Parish Council**

**Wednesday 11<sup>th</sup> May 2022 at 7pm.**

You are summoned to attend a meeting of Greenstead Green and Halstead Rural Parish Council at 7pm in the Village Hall, Church Road, Greenstead Green. **The meeting of the Full Parish Council will commence as soon as the Annual General Meeting has finished.**

**A G E N D A.**

**36/22 Apologies for absence.**

**37/22 Election of Chairman. Chairman to sign the declaration of office.**

**38/22 Election of Vice Chairman.**

**39/22 To appoint representatives to the outside bodies as set out below:**

<b>a). Essex Association of Local Councils.</b>	
<b>b). Braintree Association of Local Councils.</b>	
<b>c). Village Hall Management Committee.</b>	
<b>d). Playing Field Management Committee.</b>	
<b>e). Civil Defence Emergency Committee.</b>	
<b>f). Earls Colne Airfield Liaison Committee.</b>	
<b>g). Planning Committee.</b>	
<b>h). Footpaths Representative.</b>	
<b>i). Tree Warden.</b>	
<b>j). Health Committee Representative.</b>	
<b>k). District Neighbourhood Watch.</b>	
<b>l). Community Transport Representative.</b>	

m). Internal Auditor.	Richard Edwards Group.
n). Responsible Financial Officer.	Amanda Degnan.
o) Greenwatch	
p) EC2H Cycle route	

**40/22 To approve and re-adopt the following:**

- (a) Standing Orders rev 2020**
- (b) Financial Regulations.**
- (c) Code of Conduct**
- (d) Antibullying and Harassment policy**
- (e) Community Engagement Policy**
- (f) Complaints Procedure**
- (g) Data Protection Policy**
- (h) Disciplinary Policy**
- (i) Equality and Diversity Policy**
- (j) Grant Award Making Policy**
- (k) Grievance Procedure**
- (l) Training Policy**
- (m) Whistleblowing Policy**
- (n) Internet banking code 2021**

**41/22 To confirm and approve the updated Asset Inventory is correct**

**42/22 To confirm that the Parish Council has appropriate insurance which includes public liability.**

**43/22 To remind Councillors to review and update their Declaration of Interests with BDC.**

**Signed.**

*Amanda Degnan.*

**Clerk to Greenstead Green and Halstead Rural Parish Council.**