

**GREENSTEAD GREEN AND HALSTEAD RURAL PARISH COUNCIL.**

To all members of the Council

You are hereby summoned to attend an online meeting of Greenstead Green and Halstead Rural Parish Council for the purpose of transacting the following business.

Amanda Degnan Clerk to the Council

**Agenda for the Annual General Meeting of**

**Greenstead Green and Halstead Rural Parish Council**

**To be held via ZOOM on Wednesday 5<sup>th</sup> May 2021 at 7pm**

**LOGIN – please follow these instructions: Amanda Degnan is inviting you to a scheduled Zoom meeting.**

**Topic: Greenstead Green & Halstead Rural Parish Council AGM and ordinary meeting**

**Time: May 5, 2021 07:00 PM London**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84717131678?pwd=Z0s2YWFFyRFlyQy9HODh4K3Z6YVV1QT09>**

**Meeting ID: 847 1713 1678**

**Passcode: 509309**

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**Find your local number: <https://us02web.zoom.us/j/84717131678?pwd=Z0s2YWFFyRFlyQy9HODh4K3Z6YVV1QT09>**

**Please call the clerk on 01787 274992 if you are having any problems logging in**

**You are summoned to attend a meeting of Greenstead Green and Halstead Rural Parish Council at 7pm in the Village Hall, Church Road, Greenstead Green. The meeting of the Full Parish Council will commence as soon as the Annual General Meeting has finished.**

**A G E N D A.**

**42/21 Apologies for absence.**

**43/21 Election of Chairman. Chairman to sign the declaration of office.**

**44/21 Election of Vice Chairman.**

**45/21 To appoint representatives to the outside bodies as set out below:**

<b>a). Essex Association of Local Councils.</b>	
<b>b). Braintree Association of Local Councils.</b>	
<b>c). Village Hall Management Committee.</b>	
<b>d). Playing Field Management Committee.</b>	
<b>e). Civil Defence Emergency Committee.</b>	
<b>f). Earls Colne Airfield Liaison Committee.</b>	
<b>g). Planning Committee.</b>	
<b>h). Footpaths Representative.</b>	
<b>i). Tree Warden.</b>	
<b>j). Health Committee Representative.</b>	
<b>k). District Neighbourhood Watch.</b>	
<b>l). Community Transport Representative.</b>	
<b>m). Internal Auditor.</b>	<b>Richard Edwards Group.</b>
<b>n). Responsible Financial Officer.</b>	<b>Amanda Degnan.</b>
<b>o) Greenwatch</b>	

**46/21 To approve and re-adopt the following:**

- (a) Standing Orders rev 2020**
- (b) Financial Regulations.**
- (c) Code of Conduct**
- (d) Antibullying and Harassment policy**
- (e) Community Engagement Policy**
- (f) Complaints Procedure**
- (g) Data Protection Policy**
- (h) Disciplinary Policy**
- (i) Equality and Diversity Policy**
- (j) Grant Award Making Policy**

**(k) Grievance Procedure**

**(l) Training Policy**

**(m) Whistleblowing Policy**

**47/21 To confirm and approve the updated Asset Inventory is correct**

**48/21 To confirm that the Parish Council has appropriate insurance which includes public liability.**

**Signed.**

*Amanda Degan.*

**Clerk to Greenstead Green and Halstead Rural Parish Council.**